



महानिदेशालय/ DIRECTORATE GENERAL
केन्द्रीय औद्योगिक सुरक्षा बल/ CENTRAL INDUSTRIAL SECURITY FORCE
(गृह मंत्रालय)/(MINISTRY OF HOME AFFAIRS)

ब्लॉक 13 सी.जी.ओ. काम्प्लेक्स/ BLOCK-13, CGO COMPLEX,
लोधी रोड, नई दिल्ली -03/ LODHI ROAD, NEW DELHI
No.NO E-16015/CISF/NCB-DEP/2016/PERS-2/-131639-(E)/142 Dated : 25-02-2026
To,

1. ADsG(APS/North/South)
2. All Sector IsG Concerned including NISA(H) and IG(Trg.)

Subject :- FILLING UP OF THE POST OF ADDITIONAL DIRECTOR IN THE HEADQUARTERS AND ZONES OF NARCOTICS CONTROL BUREAU, MHA ON DEPUTATION BASIS: REG.

Nominations are invited in the prescribed Annexure-I (Bio-data/C.V.Proforma) as per NCB letter dated 11.02.2026 (copy enclosed) alongwith attested copies of essential (i.e. academic)/desirable and other documents mentioned in the NCB letter for deputation to the post of 'Additional Director, NCB in the Pay Level-13.

2. It is, therefore, requested that the nominations of willing and eligible officers in the rank of Senior Commandant (Exe) who have fulfil the norms of MHA's deputation policy dated 22.11.2016 and DoPT OM dated 17.06.2010, may kindly be sent to this Directorate through the concerned ADsG alongwith Excel proforma (using Alt+Enter key in single cell) as per **Annexure-A, hard copy** for consideration (mail copy may be sent only for intimation) **by 03.03.2026**. Nominations which are not routed through concerned ADsG or received with incomplete records or received after due date or received **in a piecemeal, will summarily be rejected.**

3. The eligibility criteria for the above said post is mentioned as under:-

Name of Post	Additional Director
Pay Scale	Pay Level-13 of pay matrix Rs. 123100-215900 which is equivalent to the rank of Senior Commandant/Exe in CISF.
Number of Posts	01 (One)
Eligibility Criteria	(a) (i) holding analogous post in Level-13 on regular basis; (which is equivalent to the rank of Senior Commandant/Exe in CISF); and (b) possessing the following educational qualifications and experience; Essential: (i) Bachelor's Degree from a recognized University or Institute;

	(ii) 10 years experience in enforcement of regulatory laws and collection of intelligence relating thereto. Desirable: (i) four years' experience in investigation of criminal offences including economic offences.
Note: 1	Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central government shall ordinarily not to exceed five years.
Note: 2	The age limit for appointment by transfer on deputation shall be not exceeding fifty six years on the closing date of receipt of application.

ANNEXURE-A

S. NO.	Force No., Rank, Name (Shri/Ms.), Unit/Sector	D.O.B. D.O.A. with initial rank D.O.P. (each rank)	Edu. Qual. (supporting document attached)	Pay Level	Experience (supporting document attached)	Details of Hard Area service, if any.
(1)	(2)	(3)	(4)	(5)	(6)	(7)

Details of previous deputation /UN Mission/ abroad, if any done	Details of Major/Minor		SHAPE Category	Remarks
	Major	Minor		
(8)	(9)	(10)	(11)	(12)

3. This has the approval of the competent authority.

Digitally signed by
धर्मवीर यादव
DHARMVEER YADAV,
वरिष्ठ कमाण्डेन्ट/कार्मिक
SR. COMMANDANT/PERS,
FHQ NEW DELHI,
25-02-2026

Copy to:-

All Branch(s), FHQrs., New Delhi - For similar action, please
I/C EDP Cell - To upload this letter on CISF website, please.

F.No.II/4(3)/2026/Estt/Pers-I/ 67

भारत सरकार

Government of India

गृह मंत्रालय

Ministry of Home Affairs

स्वापक नियंत्रण ब्यूरो

Narcotics Control Bureau

DG
ADG

IG/Pers

DI/Pers

August Kranti 17 FEB 2026

2nd Floor, Bhikaji Cama Place,
New Delhi-110 066

Date: 11 February, 2026

Subject: - Filling up of the post of Additional Director in the Headquarters and Zones of Narcotics Control Bureau, Ministry of Home Affairs on deputation basis: Reg.

Narcotics Control Bureau, Ministry of Home Affairs intends to fill up 01 (one) existing vacant post of Additional Director. The number of posts may increase at the time of selection. The selected candidates are liable to be posted either in Headquarters New Delhi or any of the Zonal Units of NCB. Any conditional application regarding place of posting or any other issue shall not be entertained.

2. The post of Additional Director carries Level-13 [Rs.123100-215900] in the Pay Matrix of the 7th CPC.

3. The terms and conditions of the deputation will be governed by the Department of Personnel & Training's OM No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.

4. Officers of the Central Government or the State Government or Union Territories are eligible to apply for deputation.

Eligibility criteria for deputation

- (a) (i) holding analogous post on a regular basis in the parent cadre or department; or
(ii) With five years' service rendered after appointment to the post on a regular basis in level-12 in the pay matrix (Rs.78800-209200) or equivalent in the parent cadre or department; and

(b) Possessing the following educational qualification and expericccc, namely: -
Essential:

- (i) Bachelor's degree from a recognized University or institution;
(ii) Ten years' experience in the enforcement of regulatory laws and collection of intelligence relating thereto.

Dep.
SIA
18/02/2026

932/516/Pers
17/02/26

424/1516-D-1016/DC
18/02/26-02-2026

D-1025/ADU
16/02/26

1112/14-Pers
17/02/26

Desirable:

Four years' experience in the investigation of criminal offences including economic offences.

5. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed **05 (five)** years.

6. The age limit for appointment by transfer on deputation shall be not exceeding fifty-six years on the closing date of receipt of applications.

7. The vacancy circular may be brought to the notice of eligible officers of your cadre/department. The application of eligible and willing officers who can be spared at short notice in the event of their selection may be obtained in the revised Bio-data/C.V. proforma, in original, [format attached] and be forwarded to the Dy Director General (P&A), Narcotics Control Bureau Headquarters, 2nd Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi – 110 066 along with following requisite documents so as to reach this Bureau **within eight weeks from the date of issue of this circular.**

- i) Supporting certificate/documents in respect of claimed educational qualification including essential qualification of Bachelor Degree (duly attested).
- ii) Photo copies of APARs for the last five years duly attested (with stamp) on each page by an officer not below the rank of Under Secretary to the Government of India or equivalent, including GAP Sheet/NIC/NRC. In case, NRC is not issued, an undertaking may be provided by the Employer's/Cadre Controlling Authority with the valid reasons.
- iii) Integrity Certificate
- iv) Vigilance Clearance certificate as per proforma
- v) Major/minor penalty statement for the last 10 years and
- vi) Cadre clearance incorporating that in the event of his/her selection, he/she will be relieved to join the post of Additional Director in NCB on deputation basis.

8. The applications received after the closing date and conditional applications may not be entertained. It may be noted that in the event of the selection, the candidates will not be allowed to withdraw their candidature. In case an officer fails to join the post after selection, he/she will be debarred from future deputation in NCB.

9. This issues with the approval of the Ministry of Home Affairs (IS-II Division) conveyed vide OM No.I-12014/01/2026-NCB-II dated 30th Jan.2026.

10. In case of any queries, the undersigned may be contacted on Mobile No. 8472085051 & Landline No.-011-20867425 and 011-26761000/ 26761144 [Control Room, NCB HQ].


(Nilotpal Mrinal)

Additional Director (P&A)
Mob: 8472085051

To

1. The Joint Secretary (IS-II), Ministry of Home Affairs, North Block, New Delhi
2. All Ministries/Department of Government of India
3. Member (P&V), CBIC, Ministry of Finance, North Block, New Delhi
4. Member (P&V), CBDT, Ministry of Finance, North Block, New Delhi
5. The Chief Secretaries of all State/Union Territories
6. The Director General, CRPF, SSB, ITBP, BSF, CISF & Assam Rifles
7. The DGSP of all States
8. The Commissioner of Delhi Police, Delhi Police Headquarters, New Delhi
9. The Director, CBI, IB, NCRB, DCPW, NIA, New Delhi
10. The DG, DRI, IP Estate, New Delhi
11. The Director, Directorate of Enforcement, Ministry of Finance, New Delhi
12. The Deputy Secretary to the Govt. of India, IS-II Division-NCB Section, Major Dhyan Chand National Stadium, Near India Gate, New Delhi
13. All DDG, NCB
14. All Additional Director, Dy Director/Zonal Directors of NCB
15. The Narcotics Commissioner, Central Bureau of Narcotics, Gwalior
16. The Deputy Secretary (UTs), MHA
17. DI Section, NCB Hqrs. - For uploading the circular on NCB website on priority.
18. The Manager, Employment News (Publication Division), Ministry of Information & Broadcasting, 7th Floor, Sookhana Bhawan, Lodhi Road, New Delhi-110 003 – with the request that the above said advertisement may kindly be published in the Employment News **within a week's time on priority.**
19. Sr PS to DG, NCB
20. PS to ADG, NCB
21. PS to all DDG, NCB Hqrs.
22. Guard file/file


(Nilotpal Mrinal)

Additional Director (P&A)
Mob: 8472085051

BIO-DATA/ CURRICULUM VITAE PROFORMA
[APPLICATION FOR THE POST OF ADDITIONAL DIRECTOR IN
NARCOTICS CONTROL BUREAU (NCB) ON DEPUTATION BASIS]

1.	Name and Address (in Block Letters)	
2.	Date of Birth (in Christian era)	
3.	i) Date of entry into service	
	ii) Date of retirement under Central/State Government Rules	
4.	Educational Qualifications	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
	Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer
	Essential	Essential
	A) Qualification	A) Qualification
	B) Experience	B) Experience
	Desirable	Desirable
	B) Qualification	C) Qualification
	D) Experience	B) Experience
	<p>5.1 Note : This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.</p>	
6.	Please State clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
	<p>6.1 Note : Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</p>	

7. Details of Employment, in chronological order (Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient)					
Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay scale of the post held on regular basis.	Nature of duties (in detail) highlighting experience required for the post applied for
*Important : Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only pay and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below.					
Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Schemes	From	To		
8	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent				
9.	In case the present employment is held on deputation/contract basis, please state-				
a)The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.		d) Name of the post and pay of the post held in substantive capacity in the parent organization.	
9.1 Note : In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.					
9.2 Note : Information under Column-9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/ organization.					

10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.	
11.	Additional details about present Employment	
	Please state whether working under (indicate the name of your employer against the relevant column)	
	a) Central Govt	
	b) State Govt.	
	c) Autonomous Organization	
	d) Government Undertaking	
	e) Universities	
	f) Others	
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
14.	Total emoluments per month now drawn	
	Basic Pay in the PB	Grade Pay
		Total Emoluments
15.	In case the applicant belongs to an organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.	
	Basic Pay with scale of pay and rate of increment	Dearness Pay/interim relief/ other Allowances etc., (with break-up details)
		Total Emoluments
16.A	Additional information , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/advertisement.) (Note : Enclose a separate sheet, if the space is insufficient)	

16.B.	Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/ societies and; (iv) Patents registered in own name or achieved for the organization. (v) Any research/innovative measure involving official recognition. (vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)	
17.	Please state whether you are applying for deputation (ISTC/Absorption/Re-employment Basis# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract.)	
	# (The option of "STC"/ "Absorption"/ Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")	
18.	Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed /withheld.

ate : _____

Signature of the candidate
Address _____

Mobile No. _____
Email ID _____

Countersigned

Employer/Cadre Controlling Authority with Seal)

CERTIFICATE BY THE EMPLOYER/ CADRE CONTROLLING AUTHORITY

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt _____.
- ii) His/her integrity is certified.
- iii) His/ Her CR dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years **Or** A list of major/minor penalties imposed on him/her during the last 10 year is enclosed. (as the case may be)

Countersigned

**_____
Employer/Cadre Controlling Authority with Seal)**