



महानिदेशालय/ DIRECTORATE GENERAL
केन्द्रीय औद्योगिक सुरक्षा बल/ CENTRAL INDUSTRIAL SECURITY FORCE
(गृह मंत्रालय)/(MINISTRY OF HOME AFFAIRS)

ब्लॉक 13 सी.जी.ओ. काम्प्लेक्स/ BLOCK-13, CGO COMPLEX,
लोधी रोड, नई दिल्ली -03/ LODHI ROAD, NEW DELHI

No.E-16015/CISF/DEPU-OUT/MISC/2025/PERSII-128698-(E) / 160 Dated : 27-01-2026
To,

1. ADsG(APS/North/South)
2. All Sector IsG Concerned including NISA(H) and IG(Trg.)

**Subject :-FILLING UP OF THE POST OF ASSISTANT COMMANDANT IN
SECRETARIAT SECURITY FORCE, MHA ON DEPUTATION BASIS: REG.**

Nominations are invited in the prescribed Annexure-II (Bio-data/C.V.Proforma) alongwith attested copies of essential and other documents mentioned in MHA(SSO Section) letter dated 16.09.2025 (copy enclosed), for deputation to the post of 'Assistant Commandant at Secretariat Security Force, (MHA) in the Pay Level-10.

2. It is, therefore, requested that the nominations of willing and eligible officers in the rank of Assistant Commandant/Exe who fulfil the norms of MHA's deputation policy dated 22.11.2016 and DoPT OM dated 17.06.2010, may kindly be sent to this Directorate through the concerned ADsG alongwith Excel proforma (using Alt+Enter key in single cell) as per **Annexure-A, by 04.02.2026**. Nominations which are not routed through concerned ADsG or received with incomplete records or received after due date or received in a piecemeal, **will summarily be rejected**.

3. The eligibility criteria for the said post is mentioned as under:-

(a) Holding analogous post on regular basis in the parent cadre or department (which is equivalent to the rank of AC/Exe in CISF); and

(b) Possessing the following education qualification and experience namely:-

(i) Bachelors Degree from any recognized University or Institute; and

(ii) Two years experience in Man management and Administration of platoon or company of Central Armed Police Force.

(c) Deputation period shall ordinarily not exceed 04 years.

(d) age criteria shall not be exceeding 54 years as on the closing date of receipt of applications.

(e) As per para-2(i)a(i) of MHA Policy Guidelines dated 22.11.2016 (i) **For First Time Deputation:** a) Should have i) Completed 10 years service(for all ranks), including probation period;

ANNEXURE-A

S. NO.	Force No., Rank, Name (Shri/Ms.), Unit/Sector	D.O.B. D.O.A. with initial rank D.O.P. (each rank)	Edu. Qual. (supporting document attached)	Pay Level	Experience (supporting document attached)	Details of Hard Area service, if any.
(1)	(2)	(3)	(4)	(5)	(6)	(7)

Details of previous deputation /UN Mission/aborad, if any done	Details of Major/Minor		SHAPE Category	Remarks
	Major	Minor		
(8)	(9)	(10)	(11)	(12)

4. This has the approval of the competent authority.

Digitally signed by
ડી એસ ડેનિયલ ધનારાજ
D S DANIEL DHANARAJ,
વરિષ્ઠ કમાણ્ડેન્ટ/સ્થાપના
SR. COMMANDANT/ESTT,
FHQ NEW DELHI,
27-01-2026

Copy to:-

All Branch(s), FHQrs., New Delhi - For similar action, please
I/C EDP Cell - To upload this letter on CISF website, please.

No. A-35021/6/2025-Admin-SSO
Government of India/Bharat Sarkar
Ministry of Home Affairs/ Grah Mantralaya
(SSO Section)

3rd Floor, NDCC-II Building, Jai Singh Road
New Delhi, dated 10 September, 2025

To

1. Director General, Assam Rifles/ITBP/BSF/CRPF/CISF/SSB.
2. All State Police Organisation.

Subject:- Filling up of post of Assistant Commandant in Secretariat Security Force, Ministry of Home Affairs, on deputation basis-reg.

The undersigned is directed to state that this Ministry proposes to prepare a panel for filling up the vacancy in the grade of Assistant Commandant in the Pay Matrix of Level-10 (Rs. 56,100-1,77,500), Group 'A' (Gazetted) Non-Ministerial in Secretariat Security Force, Ministry of Home Affairs, on deputation basis. The particulars of the posts, eligibility conditions, etc, are given in Annexure-I.

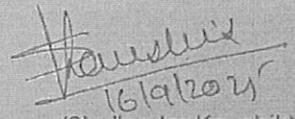
2. The pay of the selected official will be regulated in accordance with the Department of Personnel and Training Office Memorandum No.2/29/91-Estt. (Pay-II) dated 05.01.1994, as amended from time to time.
3. The period of deputation including period of deputation in another ex-cadre post held immediately preceding to this appointment in the same or some other organization or Department shall ordinarily not exceed four years. The maximum age limit for appointment on deputation shall not exceed fifty-four years as on the closing date of receipt of applications.
4. It is requested that wide publicity may be given to the vacancy circular amongst staff working under your administrative control and applications (in duplicate), in the enclosed proforma (Annexure-II), along with vigilance & administrative approval, attested copies of certificates of educational qualification and attested copies of complete and up-to-date ACRs of last five years (with rubber stamp on each page) of the officials who can be spared in the event of their selection, may please be sent to Under Secretary (SSO), Ministry of Home Affairs, Room No.01, 3rd Floor, NDCC-II, Building, New Delhi, positively before 15th November 2025. Applications received after the last date or without the copies of certificates of educational qualification and ACRs or otherwise found incomplete will not be considered. Applicant will not be allowed to withdraw his application after selection.

Contd. 2/
P.T.O.

From page-1

-2-

5. While forwarding the applications, it may be verified and certified that the particulars furnished by the applicant are correct and no disciplinary case is either contemplated or pending against the official. The integrity of the applicant may also be certified and it may be confirmed that no major/ minor penalties have been imposed on him/her during the last ten years.


16/9/2025

(Shailesh Kaushik)

Under Secretary to the Government of India
Tele/fax-011-23438052

No. A-35021/6/2025-Admin-SSO

New Delhi, dated, the September 2025

Copy to:-

SO(IT), SO(NIC) for uploading in e-office and what's new section on MHA website mha.nic.in.

Annexure-I

1.	Name of the post	Assistant Commandant
2.	Level in the pay matrix	Level 10: Rs. 56,100 -1,77,500
3.	Classification of the post	General Central Services Group 'A' (Gazetted) Non-Ministerial.
4.	Eligibility Conditions	<p>Officers of the Central Armed Police Forces or Central Police Organisation or State Police Organisations:-</p> <p>(a) (i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) With minimum two years service in the grade rendered after appointment thereto on a regular basis in post in level-9 in the pay matrix (Rs.53100-167800) or equivalent in the parent cadre or department; or</p> <p>(iii) With minimum four years' service in the grade rendered after appointment thereto on a regular basis in level-8 in the pay matrix (Rs.47600-151100) or equivalent in the parent cadre or department; and</p> <p>(b) Possessing the following educational qualification and experience namely:-</p> <p>(i) Bachelors Degree from any recognised University or institute; and</p> <p>(ii) Two years experience in Man Management and Administration of platoon or company of Central Armed Police Forces.</p> <p>Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department shall ordinarily not exceed four years.</p> <p>Note 2: The maximum age-limit for appointment by deputation shall not be exceeding fifty-four years as on the closing date of receipt of applications.</p> <p>Note 3: The departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p>

APPLICATION FOR THE POST OF ASSISTANT COMMANDANT
IN SECRETARIAT SECURITY FORCE (SSF),
MINISTRY OF HOME AFFAIRS

1. Name (in block letters) :
2. Date of birth (in Christian era) :
3. Educational qualifications :
4. Details of employment in chronological order :

Name of the Ministry/Department/Office (1)	Post held (2)	From (3)	To (4)	Level in Pay matrix (5)	Nature of duties (6)

5. Nature of employment i.e. adhoc, temporary or permanent.
6. Category :
7. Email ID :
8. Mobile No. :
9. Address for communication :
10. Additional information, if any :

Signature of candidates
Name

CERTIFICATE TO BE FILLED BY THE FORWARDING AUTHORITY

1. Certified that the particulars furnished by Shri/Smt./Km _____ have been verified from his/her service records and found correct.
2. Further certified that no disciplinary proceedings are pending or contemplated/ pending against Shri/Smt./Km _____. His/her integrity is also certified.

Signature of Head of the Office
with stamp